



MZO Property Management, LLC
608 W Winthrop Ave
Addison IL 60101
www.mzopm.com
630-296-9500

Dear applicants,

Thank you for expressing interest in our apartment homes. Please fill out a rental application completely and return with a non-refundable \$30 dollar money order per adult applying. All persons living in the property over the age of 18 must fill out a separate application and submit a separate non-refundable application fee. Non-refundable application fee is used for running a background check on the applicants, their credit score, and general application processing.

Some of the guidelines needed for acceptance are the following:

- Credit score of 600 and more.
- Verifiable income of at least 3 times the monthly rent. (If rent is \$750 per month, income should be at least \$2,250 per month).
- Steady employment history.
- No felonies (exceptions might apply for substance abuse).
- No previous completed evictions or filed evictions ever.
- Good references from previous landlords.
- No smoking.
- Several others.

If you don't qualify for above criteria, you might still be able to rent from us with additional security deposit/cosigners. This will be evaluated on a case by case manner.

Please submit the following when applying:

- Fully completed rental application, with every single field filled out.
- \$30 dollar application fee in a form of money order.
- Copy of driver's licence - can be emailed.
- Copy of your most current pay stub.
- Copy of your most current utility bill.

Thank you and we look forward to working with you!